

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

REGULAR PUBLIC MEETING MINUTES

February 27, 2017

District Conference Room

Roll Call – Executive Session

Upon roll call at 7:07 P.M., the Board members responded as follows: Mmes. Becker, Castor, Kilday, Quinlan, and Sciancalepore (ABSENT). Messrs. Becker, Bunting (7:36 P.M.), Butto (ABSENT), and Porro. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board president at 7:07 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mrs. Kilday and seconded by Mrs. Castor and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Regular Public Meeting

Upon roll call at 8 P.M. Board members responded as follows: Mmes. Becker, Castor, Kilday, Quinlan, and Sciancalepore (ABSENT). Messrs. Becker, Bunting, Butto (ABSENT), and Porro. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank Ceurvels, Business Administrator/Board Secretary; and were also present.

The meeting was called to order by the Board president at 8 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Becker further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT'S REPORT

Mr. Becker invited Mr. Mooney, RHS, Student Board Representative, and Mr. Finan, IHHS, Student Board Representative, to present their reports as follows: Mr. Mooney stated: 1) the RHS student body participated in a Valentine's Day Bake Sale for charity; and 2) the February 3 Pep Rally was enjoyed by the student body. Mr. Finan stated: 1) 24 IHHS students will be competing in the National DECA Competition; 2) the IHHS Boys' Bowling Team was named the Team of the Year; and 3) Battle of the Bands is scheduled on March 26.

SUPERINTENDENT'S REPORT

Mrs. MacKay welcomed everyone to the Board Meeting. She congratulated the DECA students who will be competing in the National DECA Competition and congratulated Ms. Gale Fanale, DECA Advisor.

Mrs. MacKay presented the District's 2016-17 School Year Vandalism & Violence/HIB Report for Period 1 – September – December 2016.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Ceurvels reported on District projects as follows: 1) the IHHS Locker Room Project is underway and should be completed by the end of March; and 2) State aid figures will be available some time this week and a resolution to approve the District's proposed 2017-18 Budget will be placed on the March 13 Action/Work Session Agenda.

Mr. Ceurvels will continue to keep the Board members up to date as to the status of these District projects.

Mr. Ceurvels invited Mr. Matt Lee, a NJSBA Field Representative, to present the Finance Training to the members of the Board.

A brief Question and Answer Session followed Mr. Lee's and Mr. Ceurvels's presentation.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

A. Moved by QUINLAN Seconded KILDAY to open the meeting to public discussion.

Mr. Gaccione, Chairperson, RIHEA Negotiations Committee, read a prepared statement on behalf of the members of the RIHEA. Mr. Becker thanked Mr. Gaccione for his comments and commended the teachers for their hard work. He also stated that he would be more than happy to schedule a meeting prior to the May Fact Finding Session to discuss the terms and conditions for a successor agreement.

B. Moved by CASTOR Seconded QUINLAN to close public discussion of agenda items and to re-enter the Regular Public Meeting.

ACTION ITEMS - ✓ = Yes

The following motion was approved by roll call:

Moved by: KILDAY Seconded: CASTOR

To approve Closed and Reorganization/ Action/ Work Session Minutes of January 5, 2017.

RC): Becker ✓, Bunting ✓, Castor ✓, Kilday ✓, Porro ✓,
Quinlan **ABSTAIN**, Sciancalepore **ABSENT**, Butto **ABSENT**, Becker ✓

The following motion was approved by roll call:

Moved by: BECKER Seconded: KILDAY

To approve Closed and Regular Public Meeting Minutes of January 23, 2017.

RC): Becker ✓, Bunting ✓, Castor **ABSTAIN**, Kilday ✓, Porro ✓,
Quinlan ✓, Sciancalepore **ABSENT**, Butto **ABSENT**, Becker ✓

The following motions were approved by roll call: **P1 - F10**

Moved by: PORRO Seconded: BECKER

PERSONNEL

P1. To approve the appointment, as recommended by the superintendent of schools, of Jin-Young Ahn, RHS, Special Education, Long-term Replacement Teacher, (for Kaitlin Schutte), BA, Step 1, \$250.18/diem, effective for the period March 22 - June 23, 2017, plus a two-day transition period, and move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*

P2. To approve the appointment, as recommended by the superintendent of schools, of Annie Solomon, RHS, World Languages, Long-term Replacement Teacher, (for Victor Provenzano), MA+30, Step 1, \$279.08/diem, effective for the period February 27 - March 27, 2017, and move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*

P3. To award a tenure contract to Lisa Sakellariadis, RHS, Administrative Assistant, Grade II, ten month, effective for the period May 2 - June 30, 2017. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2016-17 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.

P4. To amend the resignation date of Debra Pulito, RHS, School Psychologist, from February 24, 2017 to February 28, 2017.

P5. That as recommended by the superintendent of schools, the following persons be approved as athletic coaches, subject to all federal, state, county and local regulations, governing said employment; and further that the president and secretary, as proper

officers of the Board of Education, be authorized and directed to issue the proper contracts for the 2016-17 School Year; and move to approve applicants’ attestation that he/ she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.* Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2016-17 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Lindsay Rock	Asst. Girls’ Lacrosse	Substitute	2	\$4,784
Dominic Mulieri	Asst. Track	Standard	1	4,320
Lauren Buchalski	Asst. Track	Standard	3	5,293
Britanny Capizzi	Asst. Girls’ Lacrosse	Substitute	1	4,320

Ramapo High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Brian Gogerty	Asst. Boys’ Golf	Substitute	1	\$2,057

- P6. To approve the change in assignment for Joseph Sabella, IHHS, from Asst. Golf Coach, Step 2, \$2,285, to Boys’ Golf Coach, Step 3, \$5,415, effective for the 2016-17 School Year. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2016-17 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.
- P7. To approve the appointment of District Special School Advisors, as recommended by the superintendent of schools, with the compensation noted, subject to all federal, state, county and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contracts for the 2016-17 School Year; and move to approve applicants’ attestation that he/ she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*, as applicable. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2016-17 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.

Ramapo High School

<u>Advisor</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Karli Basilicato	TNT	4	\$3,056
Austin Murphy-Park	Newspaper Online	N/A	1,615

Indian Hills High School

<u>Advisor</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
John Fazio	Robotics	1	\$2,045
John Murphy	Asst. Interact	1	1,965

- Effective March 22 - June 30, 2017
- Effective February 1 - June 30, 2017
- Effective February 28 - June 30, 2017

- P8. To approve the appointment of Volunteer Coaches, effective for the 2016-17 School Year. Authorization for employment is based on prior verification of background check pursuant to the provisions of *N.J.S.A. 18:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et. seq.*, or *N.J.S.A. 18:6-4.14 et seq.*, as follows:

<u>Name</u>	<u>Position</u>
William Sharlow	Track/IHHS
Albert DeYoung	Softball/IHHS
Bob Alexander	Softball/IHHS
Michael Wos	Softball/IHHS
Eric Grogin	Baseball/IHHS

William Hoffman	Baseball/RHS
Matthew Bunting	Boys’ Lacrosse/RHS
Michael Preziosi	Boys’ Tennis/RHS

P9. To approve the following individual listed below as a substitute teacher for the 2016-17 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*, as applicable:

<u>Name</u>	<u>Location</u>
David Sherwood	District

P10. To accept, with regret, the resignation of a District Athletic Coaches as follows:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Joshua Joslin	Asst. Boys’ Soccer/IHHS	effective immediately

P11. To accept, with regret, the resignation of Karen Klingner, IHHS, Asst. Interact Special School Advisor, effective immediately.

P12. To accept, with regret, the resignation of Samantha Fontanella-Goldman, RHS, Instructional Aide, effective April 17, 2017.

P13. To amend Resolution P8, approved by the Board of Education at its February 13, 2017 Action/Work Session, to read as follows:

Move to approve the following individuals listed below as substitute teachers for the 2016-17 School Year; and move to approve applicants’ attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*, as applicable:

<u>Name</u>	<u>Location</u>
Sarah Francini	District
Charlene Taormina	District

Effective March - June 2017

EDUCATION

E1. To approve the Harassment, Intimidation, & Bullying student consequences imposed during the 2016-17 School Year as a result of the HIB Investigation for IHHS-HIB 2016-004.

E2. To approve District student field trips and transportation costs for the 2016-17 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
ICDC Intl Conference, Anaheim, CA	DECA	April 25 - 30, 2017	\$0
Liberty Science Center	AP Biology	June 13, 2017	0

E3. To approve the 2017-18 *Student Calendar*.

OPERATIONS

OP1. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Board of Education (“Board”) advertised for bids for the Bathroom Upgrades (Phase 3) Project at Indian Hills High School (“Project”); and

WHEREAS, on February 16, 2017, the Board received bids for the Project; and

WHEREAS, the lowest responsible bid for this Project was submitted by Daskal, LLC (“Daskal”) with a base bid in the amount of \$256,000; and

WHEREAS, the bid submitted by Daskal is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Daskal.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Project to Daskal for total contract sum of \$ 256,000.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/ performance bond and required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

OP2. To approve the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Indian Hills High School

Valley Middle School Graduation Practice; Auditorium; June 15, 2017; 9 – 11:30 A.M.

 Graduation; Auditorium, Cafeteria, Library, & Conference Room, Courtyard; June 16, 2017; 5 - 8 P.M.

Bergen’s Best Soccer Soccer Camp; Athletic Fields; July 24 - 28, 2017; 8:30 A.M. - 2:30 P.M.

First Shot Soccer Soccer Camp; Athletic Fields; August 7 - 11, 2017, 9 A.M. - 2 P.M.

Ramapo High School

FLOW Film Festival Environmental Film Show; Cafeteria; March 23, 2017; 6:30 – Committee 9:30 P.M.

FINANCE

- F1. That the financial report of the business administrator and the treasurer of school monies for the month of December 2016, including a cash report for that period, be approved and ordered filed.
- F2. To authorize approval of the *Committed Purchase Order Report* for the month of January 2017, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F3. To authorize approval of bills drawn on the current account in the total amount of \$4,236,161.96 for materials received and /or services rendered, including the February 15 and 28, 2017 payrolls, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F4. That the additional bills paid in January 2017 and drawn on the current account in the total amount of \$10,015.60 for materials received and /or services rendered, having been duly audited by the business administrator and the chairperson of the Finance Committee, be ratified by the Board.
- F5. To ratify the January 31, 2017 payroll in the amount of \$1,245,596.67 having been duly audited by the business administrator and the chairperson of the Finance Committee, and previously paid, approved by the Board. (Amount was not available for the January 23, 2017 Regular Public Meeting.)

F6. That bills in the District Cafeteria Fund in the total amount of \$122,262.21 having been duly audited and approved by the business administrator/board secretary, and previously paid, be approved by the Board as follows:

ARAMARK	\$121,131.21	January Operations
RIH District Cafeteria Fund	\$ 1,131.00	January Student Lunches

F7. To approve transfers and to authorize the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the month of January 2017.

F8. That pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of January 31, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F9. To adopt the following resolution:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Frank C. Ceurvels, certify that as of January 31, 2017, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A22-8.1*.

F10. To accept the donation from the Ramapo High School Classes of 2013, 2014, 2015, and 2016 of furniture for the Ramapo High School Senior Commons as follows:

<u>Quantity</u>	<u>Description</u>	<u>Amount</u>
8	Encore Single Seat Chair, Armless	\$4,978.72
5	Modular End Arm Chair (R)	2,146.00
5	Modular End Arm Chair (L)	2,146.00
2	Single Seat Bench	896.68

P1 - F10

RC): Becker ✓, Bunting ✓, Castor ✓, Kilday ✓, Porro ✓,
 Quinlan ✓, Sciancalepore ABSENT, Butto ✓, Becker ✓

COMMITTEE REPORTS

Mrs. Becker reported that members of the Crisis Management Committee met on February 17 to discuss agenda items as follows: 1) the incident in the RHS student parking lot; and 2) the projector incident at IHHS.

Mr. Porro reported that members of the Policy Committee met prior to this evening's Board Meeting to discuss District policies and regulations.

BOARD COMMENTS

Board members thanked Mr. Ceurvels for the Board training session.

Mrs. Castor stated that she is scheduling a date for a Board training session on legal issues. The proposed date is Thursday, June 29.

PUBLIC DISCUSSION

A. Moved by CASTOR Seconded QUINLAN to open the meeting to public discussion.

No discussion.

B. Moved by CASTOR Seconded BECKER to re-enter the Regular Public Meeting.

ANTICIPATED FUTURE MEETING DATES

Mr. Becker announced anticipated future meeting dates as follows:

Monday, March 13, 2017, Work Session, District Conference Room, 8 P.M.

Monday, March 27, 2017, Regular Public Meeting, District Conference Room, 8 P.M.

ADJOURNMENT

Moved by CASTOR Seconded: BECKER to adjourn at 9:30 P.M.

E. David Becker
Board President

Frank C. Ceurvels
Business Administrator/Board Secretary